



## CONFLICT OF INTEREST POLICY

### 1. Purpose:

This Conflict-of-Interest Statement is established to identify, manage, and prevent conflicts of interest within the Halal certification body, ensuring compliance with the requirements of ISO 17065.

### 2. Definition of Conflict of Interest:

A conflict of interest arises when an individual or entity involved in the certification process has a personal, financial, or other interest that could compromise their ability to perform their duties impartially and objectively.

### 3. Identification of Potential Conflicts:

All personnel and entities associated with the Halal certification body, including employees, auditors, and decision-makers, must promptly disclose any potential conflicts of interest that may arise during or after the certification process.

### 4. Examples of Conflicts of Interest:

Potential conflicts of interest may include, but are not limited to:

- Employment or financial relationships with organizations seeking certification.
- Personal relationships that could influence impartiality.
- Holding a financial interest in entities involved in the Halal certification process.

### 5. Disclosure Process:

Individuals and entities associated with the certification body are required to disclose any potential conflicts of interest in writing to the designated authority within the organization.

### 6. Review and Evaluation:

The designated authority, often the Quality Management Representative (QMR), will review and evaluate disclosed conflicts of interest to determine their potential impact on impartiality.

### 7. Decision and Mitigation:

If a conflict of interest is identified, the QMR, in consultation with relevant parties, will decide on appropriate measures to mitigate the conflict. This may include reassignment of responsibilities, recusal from decision-making processes, or other necessary actions.

### 8. Record Keeping:

All disclosed conflicts of interest, along with the decisions and actions taken to mitigate them, will be documented and maintained in a confidential record.

### 9. Confidentiality:

All information related to disclosed conflicts of interest will be treated with utmost confidentiality. Only authorized personnel involved in the resolution process will have access to this information.

### 10. Training and Awareness:

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Standards Manager	01.08.21	00	0	Farook Nazier (CEO)	Halaal Certification



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Personnel involved in the certification process will receive training on identifying, disclosing, and managing conflicts of interest. Awareness programs will be conducted regularly to emphasize the importance of impartiality.

### 11. Continuous Improvement:

The Halal certification body is committed to continuous improvement in conflict-of-interest management. The process will be periodically reviewed and updated to enhance its effectiveness.

### 12. Communication:

This Conflict-of-Interest Statement will be communicated to all relevant stakeholders, including employees, auditors, and clients, to ensure transparency in the certification process.

### 13. Compliance with ISO 17065:

This Conflict-of-Interest Statement aligns with the requirements of ISO 17065 and will be reviewed and revised as necessary to ensure ongoing compliance.

**Namibia Islamic Halaal Association**

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